



AL-AMEEN COLLEGE

STAFF DUTY VEST PROTOCOL

RATIONALE

Al-Ameen College is committed to providing a safe and productive school environment that is conducive to learning. The College protocol on the use of a high visibility vest or 'Duty Vest' when staff members are on duty supervising or responsible for students aims to provide a shared understanding of and adherence to the protocol by all staff. The protocol is designed to provide guidance and inform staff of expectations regarding the use of a high visibility vest or 'Duty Vest'. This protocol also covers the potential consequences of not abiding by the protocol.

The purpose of the requirement for staff to wear a Duty Vest when taking responsibility for the supervision of students is to be easily identifiable by students and/or parents who may require assistance in any form or in cases of emergency. The wearing of the Duty Vest is considered an essential element in duty of care responsibilities.

PROTOCOL

- Duty vests are provided by the College in a range of sizes.
- Vests should be held in each classroom or office and must be put on prior to beginning duty.
- Additional supplies of vests are held at reception and replacements are available if required.
- Duty Vests must be worn at all times when on duty in any capacity on the College campus during school terms.
- Duty Vests must also be worn during College social events attended by students, including but not limited to Eid celebrations, school fete, etc.
- Failure to adhere to the Duty Vest protocol will result in disciplinary action. In the first instance of infringement a formal warning will be issued. Subsequent infringements will be considered recidivous abrogation of duty of care and will result in further disciplinary action.

REVIEW

YEAR OF REVIEW	REVIEWED BY	AMENDMENTS/RERVIEW
2021	HY	Originally Released